

**CERTIFIED MEDICATION AIDE (“CMA”)
JOB DESCRIPTION**

A Certified Medication Aide (“CMA”) provides direct, basic care and supervision to patients and residents at public intermediate care facilities or other treatment facilities, providing supervision, security, monitoring for safety and assisting to meet needs of daily living. A CMA passes medication as ordered by physician to residents under supervision of licensed nursing staff. A CMA performs location checks, both observing and monitoring. Duties require standing and walking, including transporting and escorting. A CMA works under the supervision of nursing staff licensed by the Kansas State of Nursing and performs assigned tasks. A CMA follows policies and procedures to meet the agency's mission and patient outcomes. A CMA performs environmental cleaning tasks to maintain a clean, safe, and comfortable environment by following policies and procedures. A CMA may be required to perform work that requires physical strength to frequently and repetitively bend, stoop, walk, push, pull, twist, squat, and lift patients with assistance. Duties may expose CMAs to hostile or aggressive patients at times and may require intense physical exertion. Response to aggressive patient behavior with specific, trained techniques including patient restraint may be necessary. A CMA should know safety policies and procedures, adhere to them, and conduct regular reviews. A CMA must talk, hear, see, read, and write. A CMA must be able to lift at least 40 pounds repetitively.

Requirements:

A Certified Nurse Aide certification and a Certified Medication Aide certification from the state of Kansas is required. High School Diploma or Equivalency is preferred. If operating a motor vehicle must possess a valid driver's license. Requires drug testing approved by the Kansas Department of Administration. Additional training and certification required by the hospital or treatment facility prior to assignment working in patient care and such certification must thereafter be maintained without interruption during the agreed assignment with the hospital or facility. Must not have worked for a hospital or a public intermediate care facility under the jurisdiction of the Kansas Department for Aging and Disability Services during the past one year prior to assignment.

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ACKNOWLEDGMENT

I have reviewed and understand the above job description and believe it to be accurate and complete. I understand that management retains the right to modify or amend this job description at any time.

Employe Name

Signature

Date